



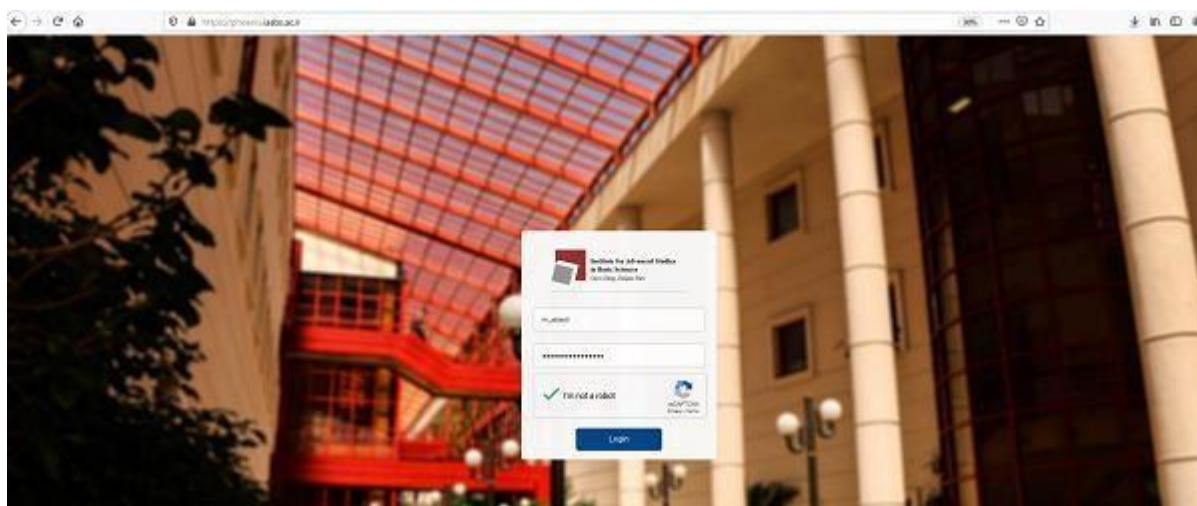
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Information system guide for news, conferences and seminars

The new system for managing news, conferences and seminars information is available at the following web address:

<https://phoenix.iasbs.ac.ir/>

Login to this system with your email username and password.



The system has 3 separate sections for entering news information, conferences and seminars:

Seminar information entry:

Information about seminars (defenses, public university lectures, out-of-university lectures and weekly seminars) can be found in the relevant fields. All starred fields are required.



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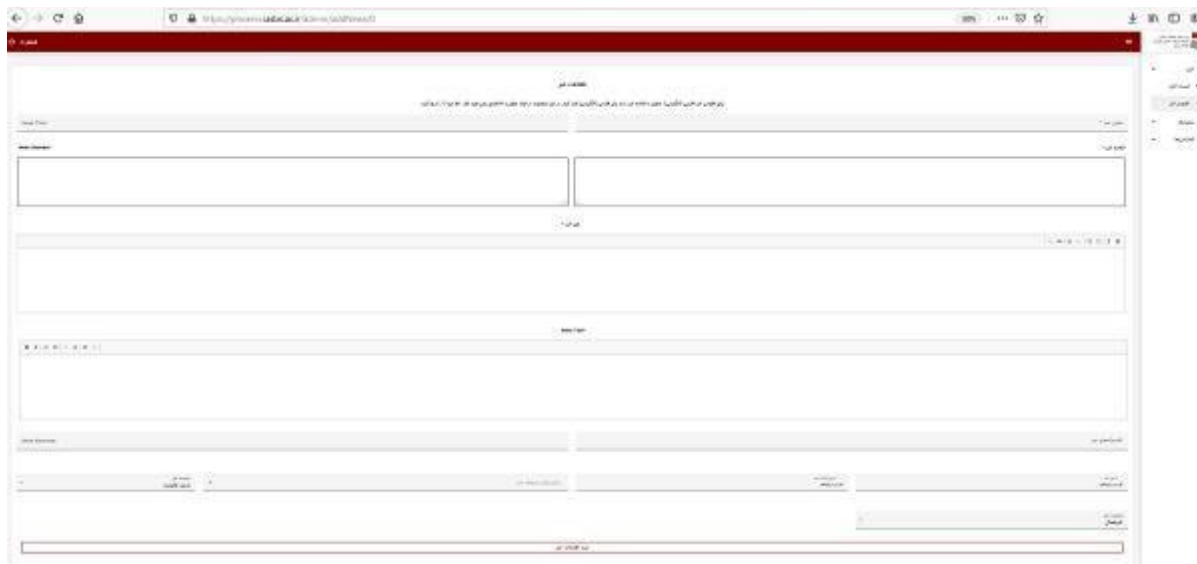
2- Enter news information

3- Entering conference information

These two sections are exactly the same when it comes to entering information. Each can be divided into 3 parts:

Part 1. This part is related to entering the main information of news or conferences: The main information is recorded in this part.

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The screenshot shows a web-based form for creating or editing news, conferences, or seminars. The form is divided into several sections with labels in Persian:

- عنوان (Title):** A text input field.
- موضوع (Subject):** A text input field.
- تاریخ (Date):** A date selection field.
- مکان (Location):** A text input field.
- تعداد (Number):** A text input field.
- نوع (Type):** A dropdown menu.
- تاریخ برگزاری (Date of Event):** A date selection field.
- مکان برگزاری (Event Location):** A text input field.
- تاریخ انتشار (Release Date):** A date selection field.
- مکان انتشار (Release Location):** A text input field.
- تاریخ ثبت (Registration Date):** A date selection field.
- مکان ثبت (Registration Location):** A text input field.

Part 2. Attaching relevant photos: To add a photo, first record the news / conference information and then attach the photos.

Make sure the size of the attached photos is not more than 500 KB (if necessary, reduce the size of the photos with the relevant software)



The screenshot shows the photo attachment section of the information system interface. It includes the following elements:

- تاریخ ثبت (Registration Date):** A date selection field.
- مکان ثبت (Registration Location):** A text input field.
- تاریخ انتشار (Release Date):** A date selection field.
- مکان انتشار (Release Location):** A text input field.
- تاریخ برگزاری (Date of Event):** A date selection field.
- مکان برگزاری (Event Location):** A text input field.
- تعداد (Number):** A text input field.
- موضوع (Subject):** A text input field.
- عنوان (Title):** A text input field.
- تاریخ (Date):** A date selection field.
- مکان (Location):** A text input field.
- نوع (Type):** A dropdown menu.
- تاریخ برگزاری (Date of Event):** A date selection field.
- مکان برگزاری (Event Location):** A text input field.
- تاریخ انتشار (Release Date):** A date selection field.
- مکان انتشار (Release Location):** A text input field.
- تاریخ ثبت (Registration Date):** A date selection field.
- مکان ثبت (Registration Location):** A text input field.

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Part 3. Attaching relevant text files: To add files, first record the news / conference information and then attach the files.

The size of the attachment files must be less than 5 MB.



From the menu on the right side of the system, you can access your list of registered news, conferences and seminars.



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مقاله	تاریخ شروع	وضعیت	ایجاد کننده	تایید کننده	بخش مربوطه	عنوان
50	پهلویشده 11 دی 1398	انتشار	admin	admin	صفحه اصلی سایت	برگزاری همایش تخصصی حوزه فرهنگ- 12 و 13 بهمن 1398
50	سه شنبه 30 مهر 1398	انتشار	admin	admin	صفحه اصلی سایت	همایش سلامت کارکنان علوم پزشکی برگزار می‌شود
50	پهلویشده 26 مهر 1398	انتشار	admin	admin	صفحه اصلی سایت	برگزاری سومین همایش بین‌المللی و پنجمین همایش ملی MSBS در علوم زیستی 27 و 28 دی ماه 1398
50	شنبه 16 مرداد 1398	انتشار	admin	admin	دانشگاه فرهنگ	سومین همایش تحقیقاتی بین‌المللی و هفدهمین همایش ملی (ISOCAM)
50	دوشنبه 27 خرداد 1398	انتشار	admin	admin	صفحه اصلی سایت	سومین کنفرانس بین‌المللی علوم زمین ایران 16 و 18 مهر 1398
50	پهلویشده 23 خرداد 1398	انتشار	admin	admin	صفحه اصلی سایت	پیمت و دومین کارگاه بین‌المللی انرژی هسته‌ای
50	چهارشنبه 1 اردیبهشت 1398	انتشار	admin	admin	صفحه اصلی سایت	پیمت و دومین کارگاه بین‌المللی علوم زمین در دانشگاه تحصیلات تکمیلی زنجان
50	شنبه 9 اردیبهشت 1398	انتشار	admin	admin	صفحه اصلی سایت	چهارمین دوره همایش علوم زمین با محوریت زمین، انرژی و محیط زیست
50	پهلویشده 22 اسفند 1397	انتشار	admin	admin	صفحه اصلی سایت	پنجمین همایش نظریه دستگیرها و ژانرهای آن
50	سه شنبه 16 اسفند 1397	انتشار	admin	admin	صفحه اصلی سایت	کنفرانس بین‌المللی موفقات علوم زمین

The new activation and editing procedure in this system is as follows:

The news and conferences recorded in the system can be activated by Ms. Moganloo (2263) who is the director of the Public Relations (PR) section of the University, while, the seminars (including defenses and lectures) can be activated by the Computer Center (2262) until further notice.

It is possible for the creator to edit the news, conference or seminar as long as it is not activated. However, after activation and placement on the web, it is no more possible for the creator to edit the news (news, seminars and conferences can only be edited in inactive state). At this time, to edit active news and conferencing on the web, ask PR to deactivate the news or conference so that you can edit it and ask them to activate it again. Call 2262 (computer center) for more information on editing seminars (defense and lectures) active on the web.